

Evaluation of the INFORMAS Food-EPI tool and process

Questions for country representatives/groups

1. General introduction

The questionnaire will be addressed during a skype call with one or more representatives in each country (to be decided/selected by the countries) who have been involved in implementing the Food-EPI in the particular countries. The interviews will be audio-taped and transcribed and common themes will be derived. The country representatives can give their own views, but also incorporate any comments they received from experts and policymakers on the tool and process in their countries (if applicable, the process for this differs from country to country). The answers to this evaluation questionnaire, together with an evaluation of the actual comparison of ratings and priorities among countries, will help in deriving key recommendations for adaptation and future use and implementation of the Food-EPI.

Please note that the Food-EPI tool and the process are evaluated separately.

Please note that we have taken note of comments and suggestions already received from your research group/country along the way and will try to keep the burden of this extra interview/questionnaire to the minimum possible.

2. General questions

- 2.1. What is the overall investment you made to organize the Food-EPI in your country (time/budget/FTE)?
- 2.2. Which parts of the process took the most time?
- 2.3. Which parts of the process were the most challenging?
- 2.4. Which parts of the process did you find most valuable?
- 2.5. Do you think the Food-EPI has potential to influence policymaking in your country and why/why not?

3. The Food-EPI tool

- 3.1. What do you think are the major strengths of the tool?
- 3.2. What do you think are the major weaknesses of the tool?
- 3.3. Do you have any comments on the good practice indicators (e.g. content, structure, number, detail, level of aggregation)?
- 3.4. Do you have any comments on the benchmarks used (e.g. selection, number, omissions, difficulty of use)?
- 3.5. Do you have any comments on the evidence document used?
- 3.6. Do you think the scope of the Food-EPI should be widened and why/why not (e.g. food systems, food security, sustainability,...)?
- 3.7. Do you have any additional recommendations for improvements of the tool?

4. The Food-EPI process

- 4.1. What do you think are the major strengths of the process?
- 4.2. What do you think are the major weaknesses of the process?
- 4.3. Do you have comments on the composition and response of the expert group/panel in your country?
- 4.4. Do you have any comments on the process of rating?
- 4.5. Do you have any comments on the process of identifying and prioritizing actions?
- 4.6. Do you have any comments on terminology and definitions used (e.g. level of implementation, benchmark, good practice, etc.)
- 4.7. Do you have any additional recommendations for improvements of the process?

5. Engagement with policymakers

- 5.1. What are the different ways that policymakers or bureaucrats have been involved before, during and after the process in your country?
- 5.2. What do you think worked particularly well to engage policymakers?
- 5.3. What do you think did not work so well to engage policymakers?
- 5.4. Did you receive any feedback from policymakers on the tool/the process or the dissemination of the Food-EPI in your country?

6. Dissemination and uptake of the Food-EPI results

- 6.1. What are the different ways that you disseminated the results of the Food-EPI in your country?
- 6.2. Was there any media attention when you launched the results?
- 6.3. Have the results of the Food-EPI been used for other purposes since the launch of the results/report?
- 6.4. Do you have any indications that recommendations of the Food-EPI have been taken up by policymakers?

7. Other comments/suggestions

- 7.1. If you were to do it again, would you do anything differently?
- 7.2. Do you think you will be doing a follow-up of the Food-EPI in the future and why/why not? If yes, when do you think you would be doing a follow-up?
- 7.3. Do you have any other comments or suggestions?